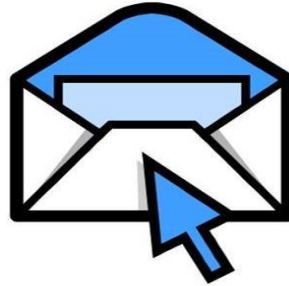


## Using ASIC COMPANY ALERT to monitor companies



**Did you know that there is a free service that can send you an email each time a company lodges a form at ASIC?**

The ASIC Company Alert service is one of the best kept secrets in Risk Management and Kingsway would like to share this information with you.

What is Company Alert ?

Company Alert is a simple way to keep an eye on a company.

It allows you to set up and manage Company Alert profiles for the companies you want to monitor, and for the document categories you are interested in.

ASIC will email you overnight if the companies you nominate lodge any of the documents you've selected.

How will I benefit from using Company Alert?

- you will be informed overnight when companies tell ASIC about changes
- the system is fully automatic
- it's free

Go to [www.asic.gov.au](http://www.asic.gov.au) and search for 'Company Alert'. Information in this newsletter has been obtained from the ASIC website.

If you're a Project Manager you can use Company Alert to:

- respond to changes in the management or status of a company,
- monitor companies you have contracted with ,
- know when companies release financial results, reports and annual returns.

How do I use Company Alert?

When you first arrive at Company Alert you will need to set up your own Company Alert profile. Your personal profile sets up and manages the Alerts you get. For each email address you may have up to five profiles of 25 companies each.

Your profile contains your requirements - your name, your email address and details of the companies and documents you wish to monitor.

After you have registered your profile you will receive a Profile Number - this is your unique identifier for that group of companies and documents.

**Kingsway Tip: Look out for change of directors and notifications of wind up applications by creditors.**

You may set up more than one profile. You will receive a different Profile Number for each one. Company Alert will automatically email you if a document is lodged which matches your profile/s.

You can update your profile/s at any time to add companies or change details such as your email address

What information will I get from Company Alert?

Company Alert will tell you the types of documents lodged. The document type will indicate such things as:

- changes to the status of a company, for example: appointment of a receiver, liquidator or external administrator,
- application for winding-up the company,
- deregistration,
- changes in the officeholders of a company,
- lodgement of registered securities over debt,
- lodgement of share buy-back documentation,
- other circumstances likely to significantly change the prospects of a company that the law requires the company to make public.

How many companies can I monitor?

Company Alert will allow you to monitor up to 25 companies on a single profile. You may create up to 5 profiles for each email address.